



City of Burlington Public Schools

518 LOCUST AVENUE, BURLINGTON, NEW JERSEY 08016

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SUPERINTENDENT OF SCHOOLS
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TO: Members of the City of Burlington Board of Education

FROM: Patricia T. Doloughy, Ed.D.
Superintendent of Schools

RE: Agenda – November 7, 2011

DATE: November 4, 2011

6:00 PM	BOE Meeting – WWIS LGIR Lawrence Vice Principal Interviews
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PLEDGE OF ALLEGIANCE

ROLL CALL

Darryl S. Thompson, President

Jennifer M. Montone, Vice President Patricia Dasher-Williams

Maxcine Borden-Hendricks Arthur Diggs

David M. Campbell Frank Storm

Kathleen M. Cawley

Dr. Gerald Gares, Edgewater Park Representative

Dr. Patricia T. Doloughy, Superintendent of Schools

Mr. Craig H. Wilkie, Board Secretary/Business Administrator

Parker/McCay, Attorneys-At-Law

SUNSHINE STATEMENT

ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE LOCAL NEWS MEDIA, AND IN A PLACE OF PUBLIC NOTICE LOCATED AT 518 LOCUST AVENUE, BURLINGTON, N.J., AS REQUIRED IN THE OPEN PUBLIC MEETING ACT (CHAPTER 231 P.L. 1975)

THREE DAYS NOTICE IS REQUIRED FOR PUBLIC RECORDING OF THIS MEETING

NOTE:	An Executive Session may be requested by Board members at any time it is deemed necessary. Where permitted by law, the public may be excluded.
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PHILOSOPHY OF EDUCATION/DISTRICT MISSION STATEMENT

The City of Burlington Board of Education is responsible for the education of all children in pre-school through grade twelve in the City of Burlington. Our goal is the education of each child to the maximum limit of individual capacity and talents. We seek to instill in each student a motivation and desire for learning, a sense of personal identity and self-understanding, the capacity to apply knowledge in solving life's problems, the ability to communicate effectively, and the capability to interpret the world and one's relationship to it, the ability to become a responsible and contributing member of society, and appreciation of beauty and creative use of leisure time, and a fundamental respect for other people, for law and regulations, and for social values.

It is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Our purpose is to provide a solid foundation in the fundamental skills with emphasis on the application of these skills in making sound judgments, in developing rational thought processes and toward self-directed learning. The Board is aware of the critical importance of the home atmosphere and parental attitudes to the success of an educational program and will foster close cooperation and understanding among the school, the parents, and the students in the endeavor to attain our educational goals. The professional staff has the responsibility for the selection of experiences within the framework of the approved curriculum to attain these goals. The Board will provide leadership in interpreting to the community the educational program and will be responsive to the educational needs, aspirations and priorities of our citizens.

2010/2011 Board Goals

1. By April 30, 2011 the City of Burlington Board of Education will develop and implement an evaluation process calendar.
2. By April 30, 2011 the City of Burlington Board of Education will engage in four (4) training hours with at least seven (7) Board members present.
3. By April 30, 2011 the City of Burlington Board of Education will improve board meeting effectiveness as measured by the board meeting effectiveness scale/survey completed after every meeting.
4. The City of Burlington Board of Education will continue the communication plan to promote the educational enterprise within the community.
5. The City of Burlington Board of Education will continue its effort to increase community involvement in the schools in the district by continuing to make contacts with community stakeholders.

OPPORTUNITY FOR THE PUBLIC TO SPEAK

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. The board, pursuant to the *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

PROGRAM

- M 1. Substance Awareness Coordinator
- S Recommendation to contract with the Burlington County Educational Services Unit for the Substance Awareness Coordinator Services of Kristen Papenberg at \$70/hour for 7 hours per day from 8:00 a.m. until 3:00 p.m. for 3 days per week and attendance at Municipal Alliance Committee Meetings, effective November 16, 2011.

B/A

PERSONNEL (11/7/11)

The Superintendent recommends the following personnel actions:

- M 1. Appointments/Transfers for 2011/2012:
- S Recommend approval to appoint/transfer the following person to a position for the 2011/2012 school year (*Salary to be adjusted pending completion of negotiations):
 - 1. CAITLIN THOMPSON – Substitute Educational Assistant, One-on-One, Samuel Smith School @ \$10.75/hour effective 10/31/11.

B/A

- 2. Captain James Lawrence School Vice-Principal Interviews.

BOARD SECRETARY’S REPORT

- M 1. Recommend adoption of Resolution #2163-11 authorizing the Board
- S to meet in closed session (Personnel Matters). EXHIBIT A*

B/A

SOLICITOR’S REPORT

*Exhibit on file in BOE office.

ADJOURNMENT

BOARD PLANNING CALENDAR 2011-2012	
September 12, 2011	BOE Meeting – 7:00 p.m.
September 26, 2011	BOE Meeting – 7:00 p.m.; Training – 6:00 p.m.
October 17, 2011	BOE Meeting – 6:30 p.m. – NCLB & Violence/Vandalism Yearly Report & Review of Achievement Data; Nursing Services Plan
October 24, 25 & 26, 2011	NJSBA Convention, Atlantic City, NJ.
November 14, 2011	BOE Meeting – 7:00 p.m. – Board Interviews – 5:30 p.m. - PRIDE – 6:30 p.m. School Building Checklists; Early Childhood Plan
December 5, 2011	BOE Meeting – 6:30 p.m. Presentation of Maintenance Plan and M1 . CAFRA presentation (Audit)
January 9, 2012	BOE Meeting – 7:00 p.m. Discuss Budget Process: Priorities/Procedures
January 23, 2012	BOE Meeting – 7:00 p.m. – PRIDE – 6:30 p.m. Distribute Evaluation Forms for BOE Self-Evaluation, CSA Evaluation & Board Secretary Evaluation; Update on District and Board Goals; CSA Portion of Evaluation to BOE.
February	Mid-Year Staff Review – 6:00 p.m. (Non-Tenured)
February 13, 2012	Budget Presentation to Board of Education – 6:00 p.m.
February 27, 2012	BOE Budget Meeting – 7:00 p.m. – PRIDE – 6:30 p.m.
March	BOE Candidate Petitions Due – 4:00 p.m.
March 12, 2012	BOE Meeting – 7:00 p.m.
March 26, 2012	BOE Meeting – 7:00 p.m. – PRIDE – 6:30 p.m., Compilation by NJSBA of Evaluations; Public Hearing on the Budget; Adoption of Budget, Executive Session Discussion of CSA Evaluation.
April 17, 2012	School Budget & Board Elections 3 p.m. to 9 p.m.
April 30, 2012	BOE Meeting – Reorganization – 6:30 p.m. Presentation of Professional Development Plan.
May	End of Year Staff Review – 6:00 p.m. (All staff: Non-tenured, Tenured, & Administration) and Summary Conferences with CSA & Board Secretary.
May 14, 2012	BOE Meeting – 7:00 p.m. - 5 Year Curriculum Plan; Approve staff for 2012/2013.
May 14, 2012	Notification for non-tenured staff
May 21, 2012	Celebration of the Arts Opening – 5:30 p.m. PRIDE – 6:00 p.m. – 6:30 p.m. Staff Recognition - Burr Gymnasium
June 11, 2012	BOE Meeting – 7:00 p.m.

DATES TO REMEMBER:

1. Mon. November 14, 2011 – Board of Education Meeting – 5:30 p.m. – PRIDE – 6:30 p.m.
2. Mon. December 5, 2011 – Board of Education Meeting – 6:30 p.m.
3. Mon. January 9, 2012 – Board of Education Meeting – 7:00 p.m.
4. Mon. January 23, 2012 – Board of Education Meeting – 7:00 p.m. – PRIDE – 6:30 p.m.
5. Mon. February 13, 2012 – Board of Education Meeting – 7:00 p.m.
6. Mon. February 27, 2012 – Board of Education Meeting – 7:00 p.m. – PRIDE – 6:30 p.m.
7. Mon. March 12, 2012 – Board of Education Meeting – 7:00 p.m.
8. Mon. March 26, 2012 – Board of Education Meeting – 7:00 p.m. – PRIDE – 6:30 p.m.
9. Tues. April 17, 2012 – School Budget & Board Elections – 3 PM – 9 PM
10. Mon. April 30, 2012 – Board of Education Meeting – Reorganization – 6:30 p.m.
11. Mon. May 14, 2012 – Board of Education Meeting – 7:00 p.m.
12. Mon. May 21, 2012 – Celebration of the Arts Opening – 5:30 p.m. – PRIDE – 6:00 p.m. – Staff Recognition – 6:30 p.m.
13. Mon. June 11, 2012 – Board of Education Meeting – 7:00 p.m.